

THE WHITE HOUSE

WASHINGTON

June 30, 1971

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR

HEADS OF ALL U.S. DEPARTMENTS AND AGENCIES

SUBJECT: Security Clearance Review

The President has directed that the following actions be taken by each department and agency of the U.S. Government having authority and responsibility for the classification of information affecting the national defense and security, and for the granting of security clearance for access to such information, pursuant to the provisions of Federal laws, Executive Orders, Presidential directives, and departmental regulations:

1. The submission of a report by noon Saturday, July 10, 1971 providing the number of employees (those regularly employed by the U.S. Government, those serving as consultants, and those employees of private business concerns engaged in the performance of classified contacts with the U.S. Government) who hold clearances for access to (a) Top Secret information, and (b) the various categories of compartmented intelligence data.

2. The compilation, by the end of July, of lists of the names of the holders of clearances in the Top Secret and compartmented categories referred to above broken down to indicate government or non-government employment.

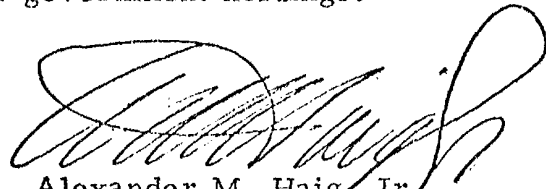
It is further directed that each responsible department and agency initiate at once a review and screening of each Top Secret and compartmented clearance presently held by individuals in the above employment categories with a view to effecting immediate reductions of all clearances which cannot be demonstrated to meet the requirement of strict need to know. Particular consideration is to be given to the screening of employees in the consultant and contracted categories.

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Each responsible department and agency shall also initiate immediately a review of those individuals and organizations outside the government now retaining Top Secret or compartmented material with the aim of drastically reducing such non-government holdings.



Alexander M. Haig, Jr.
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for National Security Affairs

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